

June 2023

Dear Parents

Agreement terms

At Fairisle Infant and Nursery School our Early Years Foundations Stage teaching team use an online system of recording your child's learning throughout their year in EYFS. The program we use to process this information is called Tapestry who are a GDPR compliant company using secure servers in the UK to store data. Using electronic tablets, staff are able to instantly upload photos, videos and observations of your children throughout the school day. Once observations have been approved by School, you will be emailed to alert you to a new entry to your Child's Learning Journal. You will be able to login to your own personal account and view your child's activities, using a PC, laptop or any Apple or Android device such as a tablet or smartphone.

Tapestry will be our online learning platform should the setting close and work will be set remotely for your child to access on a daily basis. In this situation please log into your Tapestry account and you will be able to see the work scheduled. Home learning will also be uploaded as an activity once a week for you to complete with you child. This helps to embed prior learning in the classroom.

One of the many advantages of this system is that you can instantly add your own comments to entries and can show your child's online book to other members of the family. You can also upload photos of them from home. We actively encourage you to talk to your child about these observations and photos while the experiences are still fresh in their memories.

The safeguarding of our pupils is very important to us. Everything that is added to Tapestry will be added to our school account and can only be viewed by the staff that use the system. You will only have access to your child's own Learning Journal and this cannot be seen by other parents. It is crucial that you **do not** share photos or videos from your Child's Learning Journal **on social media or through other online platforms**, as they may contain pictures of other children. Any incident where this confidentiality is broken will be dealt with very seriously and will result in your access to the system being withdrawn.

On the back of this letter you will find some **Frequently Asked Questions** about the system and further information can also be obtained from Tapestry's website where you will find lots of information and videos: <http://eyfs.info/tapestry-info/introduction>.

Attached to this letter is a permission slip which we require you to complete in order to allow us to set up a Tapestry account for you to access your child's journal.

If you have any further questions, please do not hesitate to contact us. Alternatively please email Mrs Humbly- itac@fairisle-inf.co.uk with all Tapestry enquires.

Kind regards

Nursery and Year R Team

Frequently Asked Questions

Why use an online system?

Creating an Early Learning Journal is statutory for all children in Foundation as a way of assessing their learning. Until recently this was done by hand writing observations, printing out photos and sticking these into a paper book which was all very time consuming and took staff out of the classroom. By taking photos and videos that can be instantly uploaded, linked to a child and annotated later that day drastically increases the amount of time that staff can spend with your children, supporting their learning.

In addition, using the online platform to complete your child's profile means that parents can instantly see what their child has been doing recently in school and parents can also share this with family members such as Grandparents. You can also share experiences and observations of good work from home.

How do I get onto the system?

Tapestry can be accessed online at: <http://eyfs.info/tapestry-info/introduction> It is available as a free app from the Apple Store and also on Android devices. We will ask you to provide us with an email address so that we can set you up to a personal account. Once this is set up you will be sent an email allowing you to complete the setup process, including setting your own password. This will be a secure way of logging in and only you will be able to see your own Child's Learning Journal.

I don't have a computer, laptop or smartphone. How can I access Tapestry?

If you are unable to access the Internet on any device at home, then you will still be able to access your child's book once a term on a mutually convenient time with your child's Teacher or Keyworker, where you will be provided access to your child's account and support if needed.

I am not very confident with computers or the Internet. How can I access Tapestry?

One of the reasons for us choosing Tapestry was ease of use. It is a very easy system to use, but should you have any problems, please speak to your child's Class Teacher/Keyworker who will be happy to support you.

Why do you need my email address?

Your email address is required in order to set you up with access to your child's account. It is to ensure security on the site so that we can email you when a new observation has been added for your child.